

FICA requirements - Individuals

Documents that we accept to verify your details

- Copy of Bar-coded identity document(ID); or
- Copy of South African passport (check the expiry date to determine if the document is still valid); or
- Copy of South African Smart Card identification document issued by the Department of Home Affairs

Please ensure that document clearly shows your Full names, Surname, ID number and issue date. If a Smart Card is used, please ensure that we receive a clear copy of the back and the front of the Smart Card.

We may require additional documents if:

- You are not a South African citizen
- We are unable to verify your information
- You are tax resident outside of South Africa

These may include:

Proof of Address

- · Proof of Employment
- Proof of Banking Details
- Proof of Source of Funds

Documents that we accept should we require proof of address:

- Utility bill in your name (Municipal Rates and Taxes, Water, Electricity)
- A signed letter from a municipality on municipal letterhead confirming your address, provided that the municipality confirming the address is the municipality of the area where you reside
- A signed confirmation of address letter from the bank on a bank letter head which displays your physical address.
- Copy of your Telecommunications or Internet provider statement e.g. Telkom, Neotel, etc.
- Copy of your bank / credit card statement which displays physical address.
- Copy of your M-Net or DSTV account
- Copy of levy certificate issued by the body corporate, home owners association or managing agent for properties in
- Sectional title, cluster or share block developments.
- Recent pay slip or salary advice which displays physical address
- A confirmation of residence from a retirement village / retirement home on their letterhead if the investor is
 55 years or older
- A signed affidavit or proof by a Tribal Authority Council on letterhead confirming physical address in a rural settlement.
- · Copy of a retail account
- Copy of SABC television license or SABC license renewal letter which displays physical address
- Copy of motor vehicle registration license which displays physical address.
- Copy of SARS document (excluding assessment notices or e-filing documents) which displays physical address.
- Copy of lease or rental agreement which displays physical address (it is acceptable to only accept the first and last page
- Copy of the signed **Satrix Declaration by Co-Habitant, Homeowner or Parent**. The person confirming the address must also be identified and verified. (provide proof of ID and address)
- If the Utility bill or acceptable prescribed proof of residence is in the name of a trust, a declaration letter (signed by all the trustees) or authorised signatory that you reside at the given address with a Resolution and a letter of authority for the trust.